



དབལ་ལྷན་འབྲུག་གཞུང་།
བསམ་གྲུབ་ལྗོངས་མཁར་རྫོང་ཁག་བདག་སྐྱོང་།
ROYAL GOVERNMENT OF BHUTAN
SAMDRUP JONGKHAR DZONGKHAG
ADMINISTRATION



SDA/HR-23/2021-2022/ 4692

Date 27/04/2022

The
General Manager
BBSCL
Thimphu

Sub: - **Advertisement of vacancy**

Sir/Madam,

Please kindly advertise the following vacancies through BBS channel in Dzongkha and English w.e.f. 28th to 1st May 2022 as detailed below.

SI No	Post Vacancy	No. of slots	Position/ Sub level	Place of posting	Appointment type	Qualification
1	IT Lab Asst.	1	S5A	Jomotsangkha MSS	Contract	Class 12 with six months IT course
2	Science Lab. Asst.	2	S5A	Gomdar CS Garpawoong MSS	Contract	Class 12 with science background
3	Caretaker	6	ESP	Orong CS Martshala PS Wangphu PS Garpawoong MSS Pemathang LSS Barzor PS	Contract	NA
4	Child Care Giver	1	O2 A	Gomdar CS	Contract	Class 10 & above
5	Cleaner	7	ESP	Orong LSS Jangsa PS Orong CS Yarphu PS Martshala CS Garpawoong MSS S/choling Dungkhag	Contract	NA
6	School Bus Driver-III	2	O4A	Karmaling HSS Martshala CS	Contract	Can read and write with valid driving license (PD)
7	Warden	1	S5A	Gomdar CS	Contract	Class 12
8	Matron	3	S5A	Orong CS Gomdar CS Martshala CS	Contract	Class 12
9	National Contract Teacher (IT)	1	P5C	Phuntshothang MSS	Contract (NCT)	University graduate/PGDE/B.Ed
10	Early Child Care Development Facilitator (ECCDF)	2	S5A	Wangphu ECCDC Langchenphu ECCDC	Contract	Class 12
11	Driver (Bolero)	3	O4 A	Orong, Martshala, Samrang Gewog	Contract	Class 8 with valid driving license

Tel(PABX): +975-07251080, 251011, 251191, (Dasho Dzongdag) 251131 Fax: 07-251158
Website: www.samdrupjongkhar.gov.bt



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12	Bachoe Operator	1	O4 A	Agriculture Sector	Contract	Class 8 with valid license
13	Cooks	5	GSP	Gomdar CS (1) Orong CS - (2) Martang ECR (1) Karmaling HSS (1)	Contract	NA
14	Washerwomen	1	GSP	S/Jongkhar Hospital	Contract	NA

Interested candidates fulfilling the above criteria may apply to Dzongkhag HR section on or before 25th May 2022 with the following required documents.

1. Duly filled RCSC Employment Application form 4/1
2. Academic transcript and mark sheet
3. Valid security clearance
4. Valid medical fitness certificate
5. Valid driving license (for drivers)
6. Valid citizenship ID card
7. Copy of certificates of merits if any
8. Any relevant documents
9. Age limit 18-45 years for GSP/ESP
10. NOC from employer if employed

The shortlisted candidates will be announced through Dzongkhag website and notice board on 31st May 2022. The selection interview for the shortlisted candidate will be held on 8th and 9th June 2022 at 9:00 a.m. in the Dzongkhag Conference Hall. The shortlisted candidates are requested to bring original documents during the time of interview.

For any clarification, please contact HRO at 07-251057 during office hours.

NOTE: Incomplete submission of documents or submission after deadline will not be accepted.


(Pema Dorji)
Sr. Dzongrab

Copy to: -

1. Dasho Dungpa, Samdrupchoeling and Jomotsangkha Dungkhag.
2. Chief DAO Dzongkhag Administration, S/Jongkhar.
3. Chief DEO, Dzongkhag Administration, S/Jongkhar.
4. Finance Officer, Dzongkhag Administration, S/Jongkhar
5. ICT, to insert in the Dzongkhag web site
6. Office copy for reference.